



Notes of SSE SDF Local Keadby Windfarm
 Annual General Meeting
 Date: 10 July 2025, 10am
 Venue: CSH, Microsoft Teams

Present	Organisation
Cllr Julie Reed (CJR)	North Lincolnshire Council – CHAIR
Anne Brewster (AB)	Job Centre Plus
Malcolm Bailey (MB)	Community Energy Representative
Lucy Stephenson (LS)	Citizen Advice Bureau (VICE CHAIR)
Vacancy	Young Person Representative
Jackson Sage (JS)	Humber Nature Partnership
Rachelle Clayton (RC)	North Lincolnshire Council - Administration
Catherine Lowe (CL)	North Lincolnshire Council - Administration
Apologies	
Colin McMillan (CM)	SSE
Cllr Rob Waltham (CRW)	North Lincolnshire Council
Nikki Garner (NG)	North Lincolnshire Council - Administration

Item	Notes	Action
1	Apologies Colin – left position, new representative will be Jayne Collings	
2	Notes of last meeting and Matters Arising Notes of the meeting held on 13 November 2024, were agreed as a true record. Panel vacancies - Young Person Representative – waiting to hear from Daniel Marsh with some potential representatives	
3	Projects Update SDF 105 Hibaldstow Parish Council – Replacement Tennis Court – due to start in August and is hopefully going to be completed October. SDF 106 Messingham Parish Council - changing facilities - final last installation was taking place, render on outside is not up to standards so may be replaced but not at cost to the group. They were hoping to have it open for Messingham Horse Show in June, where a plaque will be presented. SDF 109 Goxhill and Barrow Scouts Group – Outdoor Equipment – Project completed with all equipment installed SDF 111 North Lincolnshire Aviation Heritage Centre - new toilet block.	

Item	Notes	Action
	<p>Construction still on going on the main structure for the toilet block. Block work has been completed, and roof has been installed.</p> <p>SDF 112 Haxey Recreation Ground – Play and gym equipment – Play equipment was due for installation March 2025 and 10 replacement trees were planted to replace the one that was removed.</p> <p>SDF 113 Broughton Community and Sports Association – MUGA – Project completed March 2025</p> <p>SDF 115 Haxey Tennis Club – new tennis court – Project completed ahead of schedule.</p>	
4	<p>Finance Update</p> <p>Funds available for allocation: £228,574 Applications for consideration: £87,201</p>	
5	<p>Declaration of pecuniary or personal interests in today’s applications</p> <p>None declared.</p>	
6	<p>Discussions and comments on applications for decision</p> <p>3 applications for decision.</p> <p>(SDF 119) Railway Bowls Club Extension– Requesting £30,000 Proposed LC Seconded AB All Agreed Awarded - £ 30,000</p> <p>Condition that project does not start until other funding is confirmed</p> <p>(SDF120) Appleby Frodingham Sports and Social Club IT equipment– Requesting £ 30,000 Decision deferred until after group have finalised their new constitution</p> <p>(SDF 121) Ancholme Rowing Club New safety measures– Requesting £27,201 Proposed AB Seconded MB All Agreed Awarded - £27,201</p>	
7	<p>Decisions made</p> <p>Total of fund awarded: £57,201 Fund balance to c/f: £171,373</p>	
8	<p>AGM</p>	
8.1	<p>Elect Chairperson and Vice Chair</p> <p>Chairperson</p>	

Item	Notes	Action
	<p>LS proposed CJR Seconded AB All Agreed</p> <p>Vice Chairperson CJR proposed LS Seconded AB All Agreed</p> <p>AB is going to stepdown and will be replaced by Collette Dobbs. CJR thanked AB for her service on the panel. RC to send out the information to Collette.</p>	<p>RC</p>
8.2	<p>Fund Review 24/25</p> <p>Presented to the panel – Grants Team to share on email with the minutes</p>	<p>RC</p>
8.3	<p>2025/26 Fund Priorities</p> <p>It was agreed that the Fund priorities would remain unchanged as follows.</p> <ol style="list-style-type: none"> 1. Creating opportunities: Create or enhance opportunities for education and employment through activities that develop skills and improve an individual’s chance of entering the workplace. 2. Empowering communities: Empower communities to become more resilient and protect vulnerable residents through measures which demonstrate long-term social, environmental, or economic improvements. 3. Sustainable places: Stimulate meaningful regeneration to improve or enhance local infrastructure, landscape, biodiversity, or heritage and make a lasting difference to the places we live, work and visit. <p>Panel requested the Grants Team to bring some suggestions to the next panel for a Grass Roots Development Fund as part of SDF. Panel will also offer support to groups around applying and managing the funding.</p>	<p>RC</p>
8.4	<p>Memorandum of Understanding and Terms of Reference</p> <p>The following changes were agreed by panel:</p> <p>MOU 1.4 – update to say “The fund further increased to £209,000 at the ten year review in April 2024.</p> <p>Guidance Changes to hourly rate on in kind - to reflect up to date minimum wage requirements e.g. £15/hr and £20/hr</p>	
8.5	<p>Booklet</p> <p>Panel members agreed the Panel Booklet – no amendments.</p>	
8.6	<p>Declaration of Interest Form</p> <p>Form to be sent to panel members to update their Register of Interests.</p>	

Item	Notes	Action
8.7	<p>Dates of future meetings</p> <p>2025/26 13th November 2025 (cut off 29th September)</p> <p>2026/27 AGM- 21st May 2026 (cut off Mon 23rd March) 15th Oct 2026 (cut off 24th August) 11th Feb 2027 (cut off 14th December)</p>	
9	<p>Any other Business</p> <p>Promotion of the fund- RC asked panel if there were any areas for focus regarding promotion. Focus to coincide with Grass Roots Development Fund request by CJR.</p> <p>Cultural Fund – RC has been liaising with the NLC team who issue this new grant for possible match funding or alternative funding for groups that do not meet the SDF criteria.</p>	RC
10	<p>Date of next meeting</p> <p>13 November 2025 @ 10:00am</p>	