

Building Control Application guidance notes

1. **Please ensure that you have read the fee sheet and guidance notes that accompany this application form before signing the declaration.**
2. **Fees:** all applications must be accompanied by the appropriate charge. For full plans application the inspection charge may be paid at the time of deposit or invoiced following the first inspection. Phi quotes for multiple work or other works that are outside the standard charges shown on the fee sheet, I specialised construction or system build methods, please contact us for a quote. When obtaining quotes, please ensure you also compare the level of service and not just the cost.
3. Notice of commencement is required 48 hours beforehand.

Full plans application:

This type of application is suitable for all forms of development and gives the additional security of the plans being checked for building regulations compliance. Works under the regulatory reform (Fire Safety) Order 2005, i.e. offices, shops, hotels or boarding houses, or works that incorporate alterations to a Yorkshire Water sewer or drain will require a full plans application. Work subject to the Regulatory Reform (Fire Safety) Order 2005 will also need 'fire plans' for statutory Fire and Rescue Service consultation. By completing and signing this form, the council accepts that you have consented to the time period for consideration of the application being extended to two months and that, if appropriate, you wish for the application to be passed with approval conditions.

Building notice application:

This type of application is more suitable for minor domestic building work. You only need to give the council a 48-hour notice period for commencement of works.

Regularisation application

This type of application allows you to apply for retrospective permissions of works carried out on or after 11 of November 1985. Plans will generally be required (other than for very minor work). Once the work has been inspected and found to comply with Building Regulations, a regularisation certificate will be issued.

In all cases, the council may require the submission of further information to show compliance with the building regulations.

Fire consultation

The council may be required to consult with the Fire and Rescue Service and pass on details submitted on the application form for the purpose of determining the building regulations application. Without this data collection, we could not process the application.

Sewerage consultation

The council may be required to consult with the sewerage undertaker and pass on details submitted on the application form for the purposes of determining the building regulations application. Applicant details are only passed on to the statutory consultee(s). Without this data collection, we could not process the application.

Planning permission

Persons carrying out building work are reminded that permission they may be required under the town and country planning acts and to make the necessary inquiries prior to undertaking any building work. For further information, please see the planning service website at www.northlincs.gov.uk/planning

Please post the completed application form, plans and fee to:

North Lincolnshire council, Building Control, Church Square House, Scunthorpe

or alternatively e-mail to BuildingControl@northlincs.gov.uk