

Experts Together Partnership

Terms of Reference

2023/24



Image	Text
 	<p data-bbox="810 248 1198 338">What is a Terms of Reference?</p> <p data-bbox="810 349 1310 439">A <u>Terms of Reference</u> is a document that tells you:</p> <ul data-bbox="863 499 1342 790" style="list-style-type: none"> <li data-bbox="863 499 1246 589">• What the aim of a meeting is <li data-bbox="863 651 1342 790">• Who is in the meeting and how they will work together. <p data-bbox="810 842 1350 1032">This document is the Terms of Reference for the Experts Together Partnership meeting.</p>
 	<p data-bbox="810 1122 1342 1211">What is the Experts Together Partnership for?</p> <p data-bbox="810 1301 1353 1682">The Experts Together Partnership is a meeting which enables people with experience of different services say what is working well and what could be changed to enable them to live better lives.</p> <p data-bbox="810 1742 1374 2022">The meeting enables workers from organisations to listen to people from the different people's voice partnership groups and ask what can be different or improved.</p>

Image	Text
	<p>The meeting will enable people and workers from organisations to work together to make services better for vulnerable adults and their families and carers.</p>
	<p>The Experts Together Partnership meets every 3 months.</p> <p>There may be more meetings for working on projects.</p>
	<p>The Experts Together Partnership is made up of people from the different citizen partnership groups,</p> <p>and</p> <p>people who work in organisations that signed up to the Experts Together Pledge.</p>




Image	Text
 A portrait of a middle-aged man with short, light-colored hair, wearing a light-colored button-down shirt. He is smiling slightly and looking directly at the camera against a dark background.	<p>The chair of the meeting is Cllr Richard Hannigan.</p>
 A portrait of a woman with short, blonde hair and glasses, wearing a blue blazer over a patterned top. She is smiling and looking towards the camera against a light-colored wall.	<p>The vice chair is Cllr Janet Longcake.</p>
 The image contains two separate illustrations. The top illustration shows a diverse group of six people (three men and three women) of various ages and ethnicities. One man is in a wheelchair. They are standing and interacting, with speech bubbles above them, suggesting a meeting or discussion. The bottom illustration shows a woman with long dark hair, wearing a black top, smiling as she reads a large white document or map.	<p>All members will:</p> <p>Attend the meetings and Ask, Listen and Act to work together to improve services and strategies which will enable vulnerable adults live good lives.</p>





Image	Text
	<p>All people who go to the meeting will:</p> <p>Help with ideas for the agenda and future work</p> <p>Share information and papers before the meeting so everyone can read them</p>
	<p>Bring ideas about opportunities to ask for people's views before any changes to services are put in place.</p>
	<p>Share updates on the different ways people and organisations are working together for the newsletter.</p>
	<p>If you cannot go to the meeting ask someone else to go in your place so they can speak for you</p>




Image	Text
	<p>Conflict of Interest</p> <p>A conflict of interest is when a person may have a personal interest in a particular item on the agenda and this might make it difficult for them to give professional advice.</p> <p>If this happens they must tell the people in the meeting before the agenda item is discussed.</p>
	<p>Diversity and Equality</p> <p>Everyone has their own needs, skills, qualities and abilities and all will be treated as individuals and will not discriminate.</p>
	<p>People will not use jargon and abbreviations and documents should be made to be easy to read.</p>

Image	Text
 <p>The image contains two separate illustrations. The top illustration shows a white document with a green checkmark in a box next to a list of horizontal lines, with two more empty boxes below it. The bottom illustration shows three people (two men and one woman) leaning over a large yellow-bordered frame that contains a document titled 'Plan' with a list of horizontal lines.</p>	<p>Supporting the meeting</p> <ul style="list-style-type: none">• The council will send out the invites, agendas and papers and will write a newsletter on what was said and agreed in the meeting.• People should send their papers to the council 8 days before the meeting, so they have time to send them out to everyone. <p>Contact adultexecutive@northlincs.gov.uk</p>
<h1>2023</h1>	<p>We will review this Terms of Reference every year.</p>