

NORTH LINCOLNSHIRE

TOWNS FUND BOARD

5 November 2021

MS Teams

PRESENT – Board Members: Dr Faisal Baig, North Lincolnshire Clinical Commissioning Group (NLCCG); (Chair), Holly Mumby-Croft MP; Cllr Rob Waltham MBE; Becky McIntyre, Director of Governance & Partnerships, North Lincolnshire Council; Simon Green, Deputy Chief Executive North Lincolnshire Council; Susan Oliver, H&WRA, Voluntary & Community Sector Alliance; Roxeanne Asquith, British Steel Diana Taylor, Marketing Humber British Steel; Gurpa Singh, 2Sisters Food Group.
Board Advisors: Peter Campey, Department for Business, Energy and Industrial Strategy; Lisa Quinn, MHCLG; Lesley Potts, Head of Economy & Growth, North Lincolnshire Council, Helen Manderson, Director Business Development, North Lincolnshire Council

Debbie Frary, North Lincolnshire Council was also in attendance.

APOLOGIES – Apologies were received from Jo Corney, Department of Work and Pensions (DWP); Duncan Willey, PPH Commercial; Ruth Carver, Greater Lincolnshire LEP; Samantha Cook, Hampton by Hilton; Andrew Percy MP; Roj Rahman Community Representative

The meeting was held as a Teleconference via MS Teams.

126 WELCOME AND INTRODUCTIONS – The Chair welcomed all those present to the meeting.

127 NOTES AND ACTIONS FROM PREVIOUS MEETINGS – An amendment was requested to the minutes of the meeting held on 3 September, minute 112, to confirm Peter Campey, BEIS, was unable to intervene in the decision making process of a commercial. **Resolved** - the amendment was agreed and the minutes to be amended as below. The minutes of the meeting of the Scunthorpe Towns Fund Board held on 3 September and 8 October 2021, be approved as a correct record following the amendment.

112 - It was noted Programme Risks were also in the report and the current main risks were highlighted to the Board: TF001 – Advanced Manufacturing Park – Currently Amber risk due to little tangible process with acquiring the site. It was noted that the land disposal decision is held with Homes England. It was also noted that should the land acquisition not be resolved it may need to be escalated to a political matter. Peter Campey, BEIS, said that this was a commercial matter for Homes England and he could not intervene in their decision-making process, however he said he would highlight the issue in government and asked to be kept informed of any progress. To help de risk the project it was noted that alternative sites were already being sought and discussions held, therefore once the option to acquire the preferred site has concluded towards the end of September these discussions can progress if necessary. Concern was noted from the Board in respect of ensuring the appropriate use of the fund was made in line with what is required to be delivered. **Resolved** – The programme progress and risks were noted. The designs

for TF005 and FHSF002 to be brought to the November Board meeting. The internal offer for TF006 to be brought to the November Board meeting. Peter Campey to be kept informed of progress regarding land acquisition for TF001.

128 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND PERSONAL OR PERSONAL AND PREJUDICIAL INTERESTS – There were no declarations of disclosable pecuniary interests and personal or personal and prejudicial interests.

129 OVERALL PROGRAMME REPORT - A summary report was circulated to the Board prior to the meeting and the following highlights were noted. TF001 – Advanced Manufacturing Park – The land acquisition is in progress, a price has been agreed and the Heads of Terms have been signed and it is hoped to complete the process by the end of November subject to searches. The risk associated with the project has now been mitigated therefore is now reported as amber. The vision and strategy document and site prospectus will now commence, and work will continue on completing the Full Business Case. TF002 – Creating 21st Century Connectivity – This project is nearing completion and the demand stimulation will now commence. £50K remained in the budget for this project which has now been reprofiled to TF006, Project Horizons. TF003 – Enabling a Future for Clean Growth – It was noted a project adjustment form had been submitted to government and currently awaiting confirmation. Work, however, has progressed on the project and it has a strong business case for Community Energy, therefore a Community Energy Board now needs to be established to manage this. A representative from the Board was requested to move this piece of work forward and begin to set the cooperative up. Lesley Potts, North Lincolnshire Council, agreed to circulate further details of the Community Energy Board to the Towns Fund Board members. Board members wishing to be a representative to contact Lesley Potts to confirm their interest. TF004 – Transforming the Scunthorpe Housing Market - The Board were informed the project has a new project lead with effect from 26/10/21. It was also noted the project had been successful in gaining some funding from Homes England. The business case to be finalised by the end of December. It was noted all remaining Projects will be covered as part of the agenda. In summary, work is continuing on the Full Business cases to meet the deadline. The following upcoming milestone were noted: complete land acquisitions – TF001 & TF005; complete site feasibility – TF004; complete funding assessment following the LUF outcome– TF006; initialise Cooperative board – TF003. The following key project risks were also noted: - acquisition of key sites to enable delivery of TF001 and TF005. Unsuccessful Levelling up Funding Bid for TF006, TF005 and TF001, however, it was noted that although the LUF bids were unsuccessful there will be another opportunity to bid again in 2022. The Board to be kept updated on the risks. **Resolved** - The programme progress, risks and upcoming milestones were noted. Further details of the Community Energy Board to be circulated to the Board members and Board members to forward their interest to be the Board representative to Lesley Potts, North Lincolnshire Council.

The following items (item 130/131/132/133 refers) are considered to be exempt and not for circulation in the public domain on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

- 130 **FHSF0011–PROJECT ANCHOR UPDATE** – A highlight report was circulated to the Board prior to the meeting for information. The Board were informed that work is progressing on this project and a brochure had been produced and market interest received. Planning permission was due to be submitted very shortly. The issue of the electrical substation which currently sits in the corner of the site was highlighted to the Board and noted that conversations were being undertaken to relocate it. It was confirmed the tender package for the design and build was currently being completed and would go out to the market in the next period. It was agreed to circulate the brochure to the Board members for their information. **Resolved** – the update was noted by the Board. Project Anchor brochure to be circulated to the Board.
- 131 **PROJECT PRESENTATION - TF005–INTEGRATED HEALTH, INNOVATION AND EMERGENCY SERVICES HUB** – Simon Green, North Lincolnshire Council gave a presentation to update the Board on the progress to date. The Board were informed that currently the project team were concentrating on 3 core aspects of the project: 1 – to secure a site; 2 – looking at the integrated blue light hub and 3 – looking at residential provision for those with health needs. Achievements so far included good stakeholder engagement with emergency service partners with meetings taking place including detailed discussion on service requirements and physical needs of the services to accommodate the new integrated service. A vision/mission/values statement has also been drafted for all services to sign up to. The next step is to acquire the land and ensure further funding is in place to enable the next phase to go head as the full project is not fully funded by the Towns Fund. Further progress to be reported at the next meeting. It was noted that there is a contingency plan should the land acquisition be unsuccessful, however, it was noted the site currently working on acquiring is the most suitable site. It was also confirmed that the health integration area of the full project is a separate piece of work being undertake aside to the emergency service Hub work. It was agreed to circulate the presentation to the Board. **Resolved** – The Chair thanked Simon Green for the presentation which was well received and the Project update was noted by the Board. The presentation to be circulated to the board.
- 132 **PROJECT PRESENTATION - TF006–PROJECT HORIZONS** – Lesley Potts, North Lincolnshire Council, gave a presentation to the Board regarding the concept of the project following on from the presentation given to the Board at a previous meeting. Following the presentation, a discussion was held on the emerging themes outlined in the presentation and what the attraction should offer and comments were welcomed. It was noted it should connect young people and families in the area to things they will not have access to. It should be an immersive and interactive attractive with the ability to change the internal interactive facilities. It was also noted it needs to align with the budget following the LUF outcome. The Board were informed that conversations are taking place with other organisations that are on the same journey as well as facilities that are already up and running and assistance was offered from Peter Campey, BEIS, in respect of support from DCMS. Some stakeholder engagement with teachers and pupils has already taken place and further engagement is planned with communities once there is more detail on the concept available to share. **Resolved** – The Chair thanked Lesley Potts for the presentation which was well received and the Project update was noted by the Board. Peter Campey to be contacts if any support is required from DCMS.

- 133 FHSF002 – URBAN PARK UPDATE** – A highlight report was circulated to the board prior to the meeting and Lesley Potts, North Lincolnshire Council, shared some visuals to the Board on how the park is progressing, as well as some visuals showing examples of how it could look on completion of Phase 2 and of types of water features being considered. It was also confirmed that conversations were also taking place to improve the road around the area. It was requested for more engagement with the community to be undertaken on this project to help understand how the town is changing and the future vision and it was noted that the Volunteer Community could help with this and would welcome being involved. Lesley Potts, North Lincolnshire Council, agreed to discuss this further with the project team and report back at the next meeting. **Resolved** – The project update was noted by the Board. Lesley Potts, North Lincolnshire Council, to progress engagement with the community with the Project team.
- 134 COMMS** – Narrative on developing North Lincolnshire - It was noted that a narrative is being created and a broad range of tools identified to engage with the community around awareness, understanding, commitment and action to ensure people know about what is being done, they understand what is being done, they develop an attachment to it and engage with it. As the projects start to come alive a narrative will be created around the whole towns fund. The following comms undertaken so far were noted; a brochure for Project Anchor following consultation which is available on the website. Stakeholder engagement undertaken for Project Horizons and more planned in the near future. A new Podcast recorded with Duncan Willey, Engagement workshop scheduled with all project leads to put together a full engagement plan timetable and publicity planned in for Urban Park Phase 2 once work has started on site at the beginning of December. A suggestion was made for an annual report to be brought to the board with visuals and videos. It was noted that the information on the website to be updated. Susan Oliver, HWRCC, offered support and assistance in keeping those that are not digitally enabled up to date with comms. **Resolved** – the ongoing comms and engagement work was noted by the Board. The Towns Fund website to be updated. A marketing schedule to be brought to the next meeting.
- 135 ANY OTHER BUSINESS – Business Renew Event** - The Board members were reminded of the Business Renew Event taking place on Friday 26 November 2021 at Forest Pines and were asked to confirm their attendance to Debbie Frary as soon as possible. It was noted that the Towns Fund was on the agenda for the event. **Resolved** – Board members to confirm their attendance at the Business Renew Event.
- 136 DATE AND TIME OF NEXT MEETING** - The Chair confirmed the date of the next Board meeting as Friday 14 January 2022. The Chair gave his apologies for the next meeting. The future dates for 2022 were also noted.