



**Notes of Decision Panel Meeting and AGM
for SSE Sustainable Development Fund
9 November 2021 at 2 pm
Teams Meeting**

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| Present: | |
| Cllr John Briggs (CJB) Chair | North Lincolnshire Council |
| Cllr Julie Reed (CJR) | North Lincolnshire Council |
| Darren Clarke (DC) | Humber Nature Partnership |
| Anne Brewster (AB) | Job Centre Plus |
| Lucy Stephenson (LS) | Citizen Advice |
| Lindsay Dougan (LD) | SSE |
| Nikki Garner (NG) | North Lincolnshire Council |
| Abi Burridge (ABu) | North Lincolnshire Council |
| Jason Dew (JD) | North Lincolnshire Council |
| Apologies: | |
| Tracey Worboys (TW) | North Lincolnshire Council |
| Community Energy Vacancy | |
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| Item | |
| 1. | Welcome Cllr Briggs welcomed everyone to the meeting. |
| 2. | Notes of Last Meeting and Matters Arising Grants Team confirmed that the youth council had been approached with the view to a young person sitting on the panel. They confirmed that they would like to recommend the young mayor to sit on both the SSE SDF panel and the SSE local panel as part of their role. The role would commence after the election for the new term in February for a two-year term. Agreed for the SDF panel, the request to be raised at the SSE Local AGM for consideration for the local panel. The notes were agreed as a true record. |
| 3. | Project Update Of the outstanding grants Winterton Bowls Club Pavilion and Kirton Lindsey Statue have completed their projects all other projects for 20/21 are ongoing at this time. CJB - the panel should remain flexible to supporting any delayed projects and confirmed he visited both Kirton and Winterton and delivered plaques for them to display. LD - there are delays across the other SSE funds and that they expect projects to catch up in 2022. |
| 4. | Finance Update Funds remaining for allocation are £ 165,678 plus £3,822 in the covid-19 fund. Agreed to combine the funds now the pressures have eased from restrictions. Total funds remaining is £169,500. |

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| | Applications to the value of £ 62,045 hfor consideration at this panel meeting. |
| 5. | <p>Declaration of pecuniary or personal interests No personal interests were recorded.</p> |
| 6. | <p>Project Applications for Decision</p> <p>SDF 058 – Winterton Bowls Centre – requested £15,000 To install toilets in the new pavilion.</p> <p>Awarded - £15,000 the panel agreed that the Grant offer letter would ask the group to reconsider unisex toilets as they would be considered more inclusive.</p> <p>SDF 062 - Gunness & Burringham C of E Primary School – requested £17,045 To develop an outdoor community area at the school.</p> <p>Awarded - £15,000 towards the cost of this project. The panel imposed 4 conditions to this grant award and agreed that the project must:</p> <ol style="list-style-type: none"> 1. support wider community use 2. exclude the provision of a fire pit 3. consult with Keadby Primary School who have run similar projects 4. accept funding for the project will be paid to the PTFA <p>CJR offered to support the PTFA.</p> <p>SDF 063 – Lincolnshire House – requested £30,000 To install new LED light fittings throughout the building.</p> <p>Awarded - £0 the panel agreed not to fund this project on the basis that there was no financial need.</p> <p>Decisions made - £30,000 Fund remaining – £ 139,500</p> |
| 6. | <p>Panel Membership</p> <p>Chair – CJR – Proposed by DC. Seconded by LS. Agreed by panel Vice Chair – CJB – Proposed by LS. Seconded by CJR. Agreed by panel</p> <p>All existing Panel members agreed to stand until the next AGM</p> <p>LD Thanked CJB for his hard work Chairing the Panel and his contribution over the last 9 years.</p> |
| 7. | <p>Finance Report</p> <p>Distributed with panel papers</p> |
| 8. | <p>22/23 Fund Priorities</p> <p>DC advised the panel to consider widely acknowledged biodiversity challenges regarding energy efficiency, resources also natural heritage and would like to see more applications from groups with those aims. LD supported this and advised that the SSE fund priorities currently remained the same.</p> <p>The panel agreed to encourage applications which address at least one of the following:</p> |

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| | <ul style="list-style-type: none"> • Climate Change • Biodiversity • Energy Resource efficiency • Natural heritage |
| 9. | <p>Meeting Schedules</p> <p>Agreed the next panel meeting to be w/c 28th Feb 2022</p> |
| 10. | <p>Memorandum of Understanding and Terms of Reference</p> <p>Distributed with panel papers – discussed and agreed amendments</p> |
| 11. | <p>Panel Booklet</p> <p>Distributed with panel papers – discussed and agreed amendments</p> |
| 12. | <p>Any other business</p> <ul style="list-style-type: none"> • The fund will re-open on 15th November 2021 and close 20th January 2022. • The panel agreed that Guinness and Burringham can apply to the fund and therefore would not ringfence a specific fund for the community at this time. • Application Form – updated to include projects outcomes which supports the provision of information to SSE for annual returns. Grants team to provide project updates and where possible obtain before and after pictures of projects. • Guidance notes/Conditions of grant applications – Agreed the minimum and maximum allocations to remain the same and not to support funding for Domestic animal welfare, and groups with unrestricted reserves greater than 6 months running costs. LD explained that the minimum value of £10,000 reflected the transformational expectations of the funding and to influence the types of projects being applied for. • Lincs Lotto - panel were happy for the Lincs Lotto to be promoted but not a condition of the application process. |
| 13. | <p>Date and time of next meeting</p> <p>tbc</p> |