



**Notes of AGM**  
**SSE Keadby Windfarm**  
**23 November 2021**  
**Crowle Community Hall**

|                        |   |
|------------------------|---|
| Cllr Julie Reed (CJR)  | North Lincolnshire Council - CHAIR  |
| Cllr John Briggs (CJB) | North Lincolnshire Council  |
| Jade Fernandez (JF)    | SSE   |
| Mike Fox (MF)          | Siemens – Keadby 2 Site Manager   |
| Tricia Murphy (TM)     | Amcotts Parish Council – VICE CHAIR   |
| John Smith (JS)        | Garthorpe & Fockerby Parish Council   |
| Claire Winter (CW)     | Luddington Parish Council   |
| Jonathan Bramhill (JB) | Eastoft Parish Council  |
| Peter Johnson (PJ)     | Althorpe & Keadby Parish Council  |
| Abigail Burrige (AB)   | North Lincolnshire Council  |
| Jason Dew (JD)         | North Lincolnshire Council  |
| <b>Apologies</b>       |   |
| Mel Bailey (MB)        | Crowle & Ealand Town Council  |
| Nikki Garner (NG)      | North Lincolnshire Council  |
| <b>Item</b>            |   |
| <b>1.</b>              | <p><b>Apologies</b><br/>NG &amp; MB</p> <p>MB – grants team requested to comment on MB's behalf - he would like everyone to be more pro-active in promoting what the SSE fund provides to encourage more people/groups to apply. They need to apply or lose the opportunity for their community to benefit.</p>   |
| <b>2.</b>              | <p><b>Keadby 2 update</b></p> <p>MF informed the panel that the construction phase was complete &amp; that final commissioning is due to take place on 22/12/21. Hand-over to SSE is scheduled for October 2022.</p> <p>JF said that depending on restrictions a site visit would be arranged in the New Year.</p> <p>MF informed the panel that since the start of Keadby 2 Siemens had donated £31,000 to charity with staff suggesting which charities – some of which had gone to local groups or charities. Staff were incentivised to make nominations by working safely on site and the site had a 99% safe rating.</p> <p>JS asked about the use of local labour. JF confirmed there were education resource programs in place and that the scale of opportunity was huge for local employment.</p> <p>JF provided an update on the Keadby 3 Carbon Capture project and gave details about the ongoing examination phase.</p> |
| <b>3.</b>              | <p><b>Notes of Last Meeting</b></p> <p>The grants team had received a variation from Keadby with Althorpe PC for the work to be carried out on the cemetery path. The group had requested a variation to the grant due to the increased cost of tarmac.</p> <p>Panel agreed to fund the variation and awarded the group a further £5,265.</p>   |

| 4.                       | <p><b>Panel Membership</b><br/> Chair – CJR – Agreed by panel.<br/> Vice Chair - TM – Agreed by panel.<br/> Panel Members – those in attendance agreed to remain panel members for another year.</p> <p>The panel discussed options of including a young person rep at future meetings – to be determined at a later date.</p>  |                          |                       |                 |              |               |             |              |                |                 |                        |
|--------------------------|---|--------------------------|-----------------------|-----------------|--------------|---------------|-------------|--------------|----------------|-----------------|------------------------|
| 5.                       | <p><b>Finance Report</b><br/> There is £109,956 remaining in main fund with £12,486 in Covid fund = £122,442<br/> £5,171 remaining in Gunness &amp; Burringham fund. Panel agreed to ringfence £10K for Gunness &amp; Burringham for 2022/23.</p> <p>Panel agreed to amalgamate the covid fund back into the main fund and consider any applications as part of the main fund.</p>  |                          |                       |                 |              |               |             |              |                |                 |                        |
| 6.                       | <p><b>Fund historic distribution</b><br/> AB distributed data and graphs to outline previous funding allocations by parish, discussions took place regarding encouraging applications from those parishes which have had lower funding allocations. Panel members to offer support to other communities with less experience of completing funding applications.</p>  |                          |                       |                 |              |               |             |              |                |                 |                        |
| 7.                       | <p><b>2022/23 Fund Priorities</b><br/> Current priorities</p> <ul style="list-style-type: none"> <li>• Encouraging and supporting communities who wish to strengthen their local community through the provision of facilities, events, activities or services to local children and young people, families, and adults of all ages.</li> <li>• Encouraging and supporting town and parish councils and voluntary groups to improve and develop new and existing services/activities.</li> <li>• Support and enable talented people to progress their development and realise their full potential in sport, arts, culture and education.</li> <li>• To develop projects which encourage energy efficiency.</li> </ul> <p>AB reported that SSE priorities include – climate change, biodiversity, green, energy resource efficiency and natural heritage.</p> <p>The panel agreed that the fund priorities would stay as they were but would encourage applications which address green and natural heritage. The grants team to update the application form to include, “How does your project impact on the environment”?</p> <p>Panel agreed to cap capital projects at £20K unless exceptional circumstances.</p> |                          |                       |                 |              |               |             |              |                |                 |                        |
| 8.                       | <p><b>Meeting Schedule</b><br/> The panel agreed to move the proposed closing date of the next meeting from 27<sup>th</sup> December to 28<sup>th</sup> January 2022 due to the Christmas period.</p> <table border="1" data-bbox="300 1720 1042 1944"> <thead> <tr> <th data-bbox="300 1720 651 1765">Deadline for Application</th> <th data-bbox="659 1720 1042 1765">Date of Panel Meeting</th> </tr> </thead> <tbody> <tr> <td data-bbox="300 1776 651 1809">28 January 2022</td> <td data-bbox="659 1776 1042 1809">1 March 2022</td> </tr> <tr> <td data-bbox="300 1821 651 1854">29 April 2022</td> <td data-bbox="659 1821 1042 1854">7 June 2022</td> </tr> <tr> <td data-bbox="300 1865 651 1899">29 July 2022</td> <td data-bbox="659 1865 1042 1899">30 August 2022</td> </tr> <tr> <td data-bbox="300 1910 651 1944">28 October 2022</td> <td data-bbox="659 1910 1042 1944">29 November 2022 + AGM</td> </tr> </tbody> </table>   | Deadline for Application | Date of Panel Meeting | 28 January 2022 | 1 March 2022 | 29 April 2022 | 7 June 2022 | 29 July 2022 | 30 August 2022 | 28 October 2022 | 29 November 2022 + AGM |
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| 28 January 2022          | 1 March 2022  |                          |                       |                 |              |               |             |              |                |                 |                        |
| 29 April 2022            | 7 June 2022   |                          |                       |                 |              |               |             |              |                |                 |                        |
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|     |  |
|-----|--|
| 9.  | <p><b>Memorandum of Understanding and Terms of Reference and Application Form</b><br/>Previously distributed, application forms have been combined. Outcome's monitoring has been added to support the information submitted to SSE's annual report.</p>   |
| 10. | <p><b>Panel Booklet</b><br/>Previously distributed.</p>  |
| 11. | <p><b>Any Other Business</b><br/>Discussions took place around the following:</p> <p>Funding the cutting down of trees and bushes – to discourage applications but agreed to adhere to the guidance notes and where necessary discuss at panel meetings.</p> <p>Repeat applications and their sustainability – the panel agreed to consider all new applications at panel meetings.</p> <p>Ringfencing lump sum for Christmas events – agreed not to ringfence funding for Christmas.</p> <p>The panel agreed not to implement a cap on funding for events.</p> <p>Temporary Lights – the panel agreed to decide at panel meetings and agree funding decisions on an individual basis.</p> <p>The panel agreed that if a reduced allocation is offered to a group the panel would specify exactly what they would like or not like to fund.</p> <p>The panel agreed that panel members should not declare an interest in projects within their village or town unless they are involved in the application process.</p> <p>Panel agreed that all names and address of officers involved in the project i.e. quotes, should accompany the application to aid transparency.</p> <p>The panel agreed that if they decide not to fund a project or any specific elements of the bid then they would give a clear indication of the reason for refusal for officers to feedback to the applicant. The ruling of the Panel's decision remains final. Applicants may re-apply, should they wish, at a future panel.</p> |
| 12. | <p><b>Date of next panel meeting</b><br/>Tuesday 1<sup>st</sup> March 2022 @ 5pm</p>   |