

# Sir John Nelthorpe Sixth Form – 2023/24 Admissions Policy

Brigg Sixth Form College is a joint sixth form between Sir John Nelthorpe School and The Vale Academy. Courses can be provided at either site. Pupils apply to, and are enrolled by, one of the schools. The following text sets out the arrangements for pupils wishing to apply for a place in Year 12 at Sir John Nelthorpe School. The arrangements for applying for a place in year 12 at The Vale Academy are in a separate document.

The published admission number (PAN) for the year 12 intake shall be 25 for Sir John Nelthorpe School. This is in addition to pupils who are progressing into the sixth form having attended the school in Year 11.

Pupils in Year 11 attending the school will have the right to transfer automatically to the sixth form, provided they meet the school's minimum entry requirements, as listed below.

## Applying for a place

Pupils in Year 11, at Sir John Nelthorpe, or other schools, who wish to join the sixth form will be asked to complete a common application form with regard to subject choice. The form can be obtained by ringing the school on 01652 656551.

Where a pupil has already been educated outside their normal age group in Sir John Nelthorpe they will be admitted to the sixth form in the September after they complete Year 11 (subject to the academic requirements being met).

Where a pupil has been educated outside their normal age group at a different school they should draw attention to this when applying for their place by submitting an accompanying explanatory letter with their application form. The school will consider the request for admission outside the normal age group and notify their decision in writing by the conditional offer date.

## Timetable

Pupils to complete common application form	November/December 2022
Common application forms to be returned to the school	Friday 10 February 2023
Conditional offer date – (the conditional offer is subject to meeting the minimum entry requirements)	Friday 10 March 2023
School agrees or refuses admission	Thursday 24 August 2023
Refusal decisions communicated to parent/student	Friday 25 August 2023

## Minimum entry requirements

The minimum requirement is four GCSE passes at 9-4. However, to study some subjects at A-Level there are more specific entry requirements. Students intending to study maths or science subjects require a minimum of a 6. If students do not gain a grade 4 in English or in Maths they will be required to enrol on a re-sit course. All applicants are considered on an individual basis.

We do not offer courses that are appropriate for students with fewer than four 9-4 passes at GCSE or equivalent. All offers made are subject to sufficient numbers applying for the course to run.

## **Oversubscription criteria**

All pupils who attended Sir John Nelthorpe School in Year 11, who meet the school's minimum entry requirements, as listed above, and who wish to join the sixth form will be admitted.

Where the number of applications from pupils who did not attend either school in Year 11 exceeds the published admission number set for such applicants, the following factors will be taken into account in priority order when deciding which pupils will be allocated places in accordance with receipt of their common application form.

### **Pupils with Education Health and Care Plans**

These children will be dealt with in accordance with the Code of Practice on Special Educational Needs. Where Sir John Nelthorpe School is named in a pupil's plan, and the pupil meets the minimum entry requirements, the school has a duty to admit the pupil, this will reduce the number of places available

### **Looked after children and previously looked after children**

A "looked after child" is a child who is:

- (a) in the care of a local authority, or
- (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989) at the time of making an application to a school.

A "previously looked after child" is a child who:

- (a) ceased to be looked after because they were adopted, or
  - (b) became subject to a child arrangements order, or
  - (c) became subject to a special guardianship order,
- immediately after being looked after, including those who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.

### **Tie Breaker**

Where the number of eligible applications for a course of study exceeds the places available then priority for admission will be determined on the highest attainment grades in GCSE performance.

## **Appeals**

1. Any parent whose child is not offered a place for which they have expressed a preference has the right to appeal to an independent appeals panel. The pupil also has the right of appeal.
2. Parents and/or pupils who intend to make an appeal must request a Notice of Appeal and return the form by the stated date.
3. Normally appeal hearings will be held within 40 school days from the closing date for receiving the notice of appeal.