

## Part A – Application for an Animal Activity Licence

North Lincolnshire Council is under a duty to protect the public funds it administers and to prevent and detect crime, and to this end may use the information you have provided on this form within this authority for the prevention and detection of fraud or crime. It may also share this information with other bodies administering public funds solely for these purposes.

Please complete all the questions in the form.

If you have nothing to record, please state "Not applicable" or "None"

### General Information

#### 2a Agent

2.1 Are you an agent acting on behalf of the applicant? Yes  No  **If no, go to 3.1**

#### 2b Further information about the Agent

2.2 Name

2.3 Address

2.4 Email

2.5 Main telephone number

2.6 Other telephone number

#### 3 Applicant details

3.1 Name

3.2 Address

3.3 Email

3.4 Main telephone number

3.5 Other telephone number

3.6 Are you applying as a business or organisation, including a sole trader? Yes  No

3.7 Are you applying as an individual? Yes  No

#### 4a Applicant Business details

4.1 Is your company registered with Companies House? Yes  No  **If no, go to 4.3**

4.2 Companies House Registration No.

4.3 Is your business registered outside the UK?

4.4 VAT Number

4.5 Legal status of the business

4.6 Your position in the business

4.7 The country where your head office is located.

**4b Business Address – This should be your official address**  
***The address required of you by law to receive all communication***

4.8	Building name or number	<input type="text"/>
4.9	Street	<input type="text"/>
4.10	District	<input type="text"/>
4.11	City or Town	<input type="text"/>
4.12	County or administrative area	<input type="text"/>
4.13	Post Code	<input type="text"/>
4.14	Country	<input type="text"/>

**5 What licensable activities do you intend to carry on? Tick all that apply**

5.1	Pet Vending	<input type="checkbox"/>	Attach and complete <b>Part B</b>
5.2	Animal Boarding / Day Care	<input type="checkbox"/>	Attach and complete <b>Part C</b>
5.3	Performing Animals	<input type="checkbox"/>	Attach and complete <b>Part D</b>
5.4	Riding Establishments	<input type="checkbox"/>	Attach and complete <b>Part E</b>
5.5	The Breeding and Sale of Dogs	<input type="checkbox"/>	Attach and complete <b>Part F</b>

**6 Model Licence Conditions & Guidance**

All applicants to tick that they have read the applicable model licence conditions & guidance

6.1	Pet Vending	<input type="checkbox"/>
6.2	Animal Boarding	<input type="checkbox"/>
6.3	Performing Animals	<input type="checkbox"/>
6.4	Riding Establishments	<input type="checkbox"/>
6.5	The Breeding and Sale of Dogs	<input type="checkbox"/>

**7 Additional Information**

Please attach the following Information:

7.1	A plan of the premises	<input type="checkbox"/>
7.2	Insurance policy	<input type="checkbox"/>
7.3	Operating procedures	<input type="checkbox"/>
7.4	Risk Assessments (including Fire)	<input type="checkbox"/>
7.5	Infection control procedure	<input type="checkbox"/>
7.6	Qualifications	<input type="checkbox"/>
7.7	Training records	<input type="checkbox"/>

7.8 I hereby confirm that I can meet the criteria needed to obtain a licence and that should any matters be omitted that it will impact on my application. It is my responsibility to make sure that all information is complete and correct.

7.9 Signature

7.10 Name

7.11 Date

**8 Declaration**

*This section must be completed by the applicant  
If you are an agent please ensure this section is completed by the applicant.*

I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application forms and any attached documentation are correct to the best of my knowledge and belief.

8.1 I agree to permit an officer, veterinary surgeon or veterinary practitioner authorised by the Council to inspect the breeding establishment before any licence is granted.

I hereby authorise the details of the aforementioned business, including; the name of licence holder; business name; address; contact telephone number; and licence expiry details being published on a Public Register which will be made available on North Lincolnshire Council's website.

8.2 Signing this box indicates you have read and understood the above declaration

8.3 Full Name

8.4 Capacity

8.5 Date