

**North Lincolnshire  
Learning Disability  
Partnership**



*HELPING TO IMPROVE OUTCOMES for people with learning disabilities and giving them opportunities to 'have a voice' about things that affect their lives and their communities*

# **Terms of Reference 2021-2022**

Developed and produced by the Learning Disability Partnership

Approved 26 May 2021

To be reviewed January 2022

# Contents

<b>Why the Learning Disability Partnership exists</b>	Page 3
<b>Our functions – what are we here to do?</b>	Page 3
<b>How things work</b>	Page 4
<b>Roles and Responsibilities</b>	Page 4
<b>Co-Chair(s)</b>	Page 5
<b>Supporters</b>	Page 5
<b>Governance Arrangements</b>	Page 6
<b>People Who attend?</b>	Page 7

# Why the Learning Disability Partnership exists



The Learning Disability Partnership is a group of service users, carers and representatives from services, who are:

***Helping to improve outcomes for people with learning disabilities and giving them opportunities to 'have a voice' about things that affect their lives and their communities***

## Our functions – what are we here to do?



Check services are doing what they should be.

Consider the legislation and guidance that affects people with learning disabilities.

Work with other groups, partnerships and boards i.e. Health and Wellbeing Board and Adults Partnership.

Make comments on plans, services and big decisions.

Ask questions on the big issues that are important to people and their families.

Give clear messages on what is important to people with learning disabilities.

Develop the work plan and ensure the actions within the work plan are undertaken.

Ensure that sub groups are doing what they need to do.

## How things work



The Partnership will meet 4 times a year however, due to Covid on-line meetings will be bi-monthly.

There will be a pre-meeting held before each Partnership meeting to plan the agenda.

The agenda will be sent to the Co-chairs before the Learning Disability Partnership meeting and there will be copies for everyone at the meeting.

## Roles and Responsibilities



If a member cannot come to a meeting they should tell one of the co-chairs or supporters or ask someone to go in their place.

All members views are equally important.

If people have something to say at a meeting, they are encouraged to use the 'card' system:

**Yes**

**No**

**I want to speak**

**I don't understand**

**No Jargon please**

**I want to ask a question**

**Slow Down**

The co-chairs will invite people to contribute to the meeting who display their cards or raise their hand.

## Co-chair(s)



There are three co-chairs, their job is to:

- Attend and chair the Learning Disability Pre-meeting to plan the agenda for the Partnership meetings
- Attend and chair the Learning Disability Partnership meetings and make sure everyone follows the rules set out in the terms of reference
- Represent the Learning Disability Partnership on other partnerships, boards and groups
- Share information and ideas between meetings

## Supporters



Anybody who is supporting somebody to take part in the Partnership must stick to the rules set out in this terms of reference.

Council staff will make sure that everything is organised for meeting to run smoothly.

# Governance arrangements



There are a number of groups that meet to help to ensure that this plan is working.

- Health and Wellbeing for people with LD
- Supported Housing Group
- Employment this is part of a wider group within North Lincolnshire Council
- Talking Lincs and STARS

Each of these groups are clear about what they want to do and what difference they want to make.

Leads for the group's report back to each Partnership meeting on progress, activities and outcomes.

They also highlight any issues that may need to be discussed.

**TOGETHER...** *we can make a difference*

# People Who attend?



- Co-chairs
- Self-Advocates
- Parents and North Lincs PIP Forum
- Carers
- Advocacy Services
- Healthwatch
- North Lincolnshire Council Representatives
  - Adult Services
  - Commissioning
  - Housing
  - Leisure
  - Museums
  - Public Health
  - Safeguarding
  - Special Education Needs
  - Transport
- Health representatives including RDASH, NLAG, CCG and Primary Care
- Police representatives
- Fire Service representatives
- School /College representatives
- Provider representatives
- Job Centre
- Voluntary Sector
- Other people to be invited as appropriate