

NORTH LINCOLNSHIRE

TOWNS FUND BOARD

3 September 2021

MS Teams

PRESENT – Board Members: Mary Stuart, University of Lincoln (Chair), Holly Mumby-Croft MP; Cllr Rob Waltham MBE; Becky McIntyre, Director of Governance & Partnerships, North Lincolnshire Council; Simon Green, Deputy Chief Executive North Lincolnshire Council; Dr Faisal Baig, North Lincolnshire Clinical Commissioning Group (NLCCG); Susan Oliver, H&WRA, Voluntary & Community Sector Alliance;
Board Advisors: Peter Campey, Department for Business, Energy and Industrial Strategy
Lesley Potts, Head of Economy & Growth, North Lincolnshire Council.

David Boreham, Laura Williamson and Debbie Frary, North Lincolnshire Council were also in attendance.

APOLOGIES – Apologies were received from Diana Taylor, Marketing Humber; Jo Corney, Department of Work and Pensions (DWP); Gurpa Singh, 2Sisters Food Group; Lisa Oakley, Nationwide; Duncan Willey, PPH Commercial Ruth Carver, Greater Lincolnshire LEP; Roxeanne Asquith, British Steel; Samantha Cook, Hampton by Hilton; Andrew Percy MP; Roj Rahman Community Representative
Board Advisor: Helen Manderson, North Lincolnshire Council; Lisa Quinn, MHCLG.

The meeting was held as a Teleconference via MS Teams.

- 109 **WELCOME AND INTRODUCTIONS** - The Chair welcomed all those present to the meeting.
- 110 **NOTES AND ACTIONS FROM PREVIOUS MEETINGS – Resolved** - The minutes of the meeting of the Scunthorpe Towns Fund Board held on 23 July 2021, be approved as a correct record.
- 111 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND PERSONAL OR PERSONAL AND PREJUDICIAL INTERESTS** – There were no declarations of disclosable pecuniary interests and personal or personal and prejudicial interests.
- 112 **OVERALL PROGRAMME REPORT** – A programme report was circulated to the Board prior to the meeting and the following highlights were noted: TF001 – Advanced Manufacturing Park – The Strategic Case is complete and work is continuing with the site acquisition. TF003 – Enabling a Future for Clean Growth - The Strategic Case is complete and the Economic Case is progressing. A meeting regarding the preferred site is being held early September 2021. TF004 – Transforming the Scunthorpe Housing Market - The Strategic Case is complete and the Project is progressing well. TF005 - Integrated Health, Innovation and Emergency Services Hub - Engagement is progressing well with all partners and requirements are being discussed. Draft designs to be brought to the November Board meeting. It was noted the site acquisition is the key piece of work to

be undertaken and it is expected that this will take 4 – 6 weeks which will then enable the Strategic Case to be completed. TF006 – Developing a New Cultural Arts and Heritage offer - The project is progressing well and the internal offer to be brought to the November board meeting. FHSF002 – Urban Park Phase 2 - Designs are progressing well and to be brought to the November board meeting.

It was noted Programme Risks were also in the report and the current main risks were highlighted to the Board: TF001 – Advanced Manufacturing Park – Currently Amber risk due to little tangible process with acquiring the site. It was noted that the land disposal decision is held with Homes England. It was also noted that should the land acquisition not be resolved it may need to be escalated to a political matter. Peter Campey, BEIS, said that this was a commercial matter for Homes England and he could not intervene in their decision-making process, however he said he would highlight the issue in government and asked to be kept informed of any progress. To help de risk the project it was noted that alternative sites were already being sought and discussions held, therefore once the option to acquire the preferred site has concluded towards the end of September these discussions can progress if necessary. Concern was noted from the Board in respect of ensuring the appropriate use of the fund was made in line with what is required to be delivered. **Resolved** – The programme progress and risks were noted. The designs for TF005 and FHSF002 to be brought to the November Board meeting. The internal offer for TF006 to be brought to the November Board meeting. Peter Campey to be kept informed of progress regarding land acquisition for TF001.

- 113 **CREATING 21ST CENTURY CONNECTIVITY – SUBMISSION OF BUSINESS CASE** – Becky McIntyre, Project Sponsor, North Lincolnshire Council, reported to the Board that the Business Case was complete and orders had been placed with the suppliers, therefore confirmed the project had now moved into the delivery stage and is meeting the fast track timescales and expenditure would now start to be incurred. It was noted an updated Annexe C is required to be completed and submitted to government but confirmed that this was in progress and would be submitted prior to the October deadline and the drawdown of funds. It was noted that the procurement for the project is currently being done at risk until the summary document is signed off by Government. It was agreed to report on the progress of the project throughout the next series of board meeting. It was agreed for further Comms to be undertaken as the delivery progresses and raise awareness of the opportunities the project brings as well as the opportunity to purchase. **Resolved** – The Annexe C to be completed and submitted by the October deadline and the risk of undertaking procurement for the project prior to the Annexe C being signed off by Government was noted. The progress of the project to be brought back to future Board meetings. Further Comms to be undertaken at the appropriate times.
- 114 **FINAL DESIGN GUIDE APPROVAL** – The guides were circulated to the Board prior to the meeting. It was noted that the draft versions had been presented to the Board previously and comments received have been incorporated into the final version. The Board agreed the guides. – **resolved** – The Board approved the final design guides.
- 115 **URBAN PARK UPDATE** – The Board were informed that Phase 1 was now complete and the concept design stage was progressing well for Phase 2. It was highlighted that a substantial amount of work was taking place with the project in between Board meetings. A request was therefore made to the Board to agree for Lesley Potts to undertake a virtual concept design consultation with the Board to enable the design for Phase 2 to be agreed

prior to the next board meeting in November. The Board agreed to move forward with this project with a virtual consultation with the board via email, with a clear date confirmed for comments/approval to be received by. A subject heading to be put in the email title highlighting what is being asked of the Board members. The Board agreed to adhere to the deadlines given for responses. **Resolved.** The update was noted. Lesley Potts to undertake a virtual design consultation with the Board prior to the next Board meeting. The Board agreed to respond accordingly within the given timescales.

CONFIDENTIAL

The following presentations (item 116 and 117 refers) are considered to be exempt and not for circulation in the public domain on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

- 116 **PROJECT PRESENTATION – PROJECT ANCHOR** – Lesley Potts, Project Sponsor, North Lincolnshire Council, gave a presentation to the Board on Project Anchor, a Future High Street Fund project. The Board were informed of the background and reasons behind the project, the project location, what will be delivered and design of the project. It was agreed to circulate the designs of the project to the Board as the Planning stage is progressed and it was agreed to bring the project back to the November Board meeting. **Resolved** – The Chair thanked Lesley Potts for the presentation which was well received. Project designs to be circulated to the Board. An update to be brought to the Board meeting in November.
- 117 **PROJECT PRESENTATION – TRANSFORMING THE SCUNTHORPE HOUSING MARKET** – David Boreham, North Lincolnshire Council Investment and Delivery Leader and Project Sponsor for TF004 -Transforming the Scunthorpe Housing market, attended the meeting and gave a presentation to the Board to inform and update the Board on the project. The brief to the project and what the project will achieve and how it will be achieved over the next 6 years was outlined. It was noted that the project aimed to deliver quality housing and raise the aspirations of homeowners. It was confirmed potential sites had been identified and discussions with developers and house builders continue to take place. It was confirmed a mix of housing types and tenures would be developed in line with the needs of the area and its residents, taking into account affordability, older people and new and existing residents. It was noted that engagement would continue to take place with the CCG in respect Primary Care Provision. It was highlighted that the understanding of the wider infrastructure would be beneficial to understand, therefore it was suggested an additional Board meeting be arranged in October to present to the Board the New Local Plan, Integrated Transport Strategy and the Economic Renewal Plan. **Resolved** - The Chair thanked David Boreham for the presentation which was well received. An additional Board meeting be arranged in October for the presentations of the new Local Plan, the Integrated Transport Strategy and the Economic Renewal Plan.
- 118 **FUTURE CHAIR** – Mary Stuart, Chair, informed the Board that she was retiring from her role at the University of Lincoln at the end of September and therefore will be stepping down as Chair of the Towns Fund Board. Mary Stuart confirmed Dr Faisal Baig, NLCCG had agreed to take on the role of Chair and Holly Mumby-Croft to continue as Vice Chair. Mary Stuart said it had been a privilege to work with the Board and thanked them for the opportunity and wished the project huge success going forward. Mary Start was thanked

by the Board for expertly guiding them over the last 18 months and wished her well for the future. It was noted that the University of Lincoln hoped to have a representative on the Board going forward. **Resolved** – Mary Stuart to resign from the role of Towns Fund Board Chair and Dr Faisal Baig to commence the role with immediate effect.

- 119 **ANY OTHER BUSINESS** – No other business was discussed. The chair thanked to everyone for their attendance and continued support and wished the Board well for the future.
- 120 **DATE AND TIME OF NEXT MEETING** – The Chair confirmed the date of the next Board meeting as Friday 5 November 2021. The Chair confirmed an additional meeting would be arranged in October as per item 117, a diary invite to be sent out.