

GDPR – Privacy Notice Blue Badge Service

**North
Lincolnshire
Council**

Short Privacy Notice:

North Lincolnshire Council Blue Badge Support Team collects and uses (processes) your personal data for the purpose of delivering the Blue Badge Service in accordance with the General Data Protection Regulation and other relevant legislation. We will not process your personal data for any other reason and will not disclose it to any other third party, unless allowed or required to do so under the General Data Protection Regulation or other relevant legislation. For further details about the processing of your personal data please see the council's [Privacy Notice](#) and the [Full Blue Badge Privacy Notice](#) on our [Data Protection and Privacy](#) web page.

Full Privacy Notice:

This Privacy Notice tells you what to expect when North Lincolnshire Council Blue Badge Support Team collects and uses your personal data to deliver the Blue Badge Service in accordance with the General Data Protection Regulation and other relevant legislation.

	Complete the following fields:
Data Controller	North Lincolnshire Council
Contact details:	North Lincolnshire Council – Blue Badge Support Team Church Square House 30-40 High Street Scunthorpe DN15 6NL
Purpose for processing your personal data	To deliver the Blue Badge Service that is designed to ensure disabled people who have a condition that impacts their mobility are allowed to park closer to their destination. We use your personal data to: <ul style="list-style-type: none">• Process your application for a Blue Badge;• Process your Blue Badge payment;• Answer questions relating to your application or use of a Blue Badge;• If necessary to assess your Blue Badge application to see whether it meets one of the eligibility criteria and if you need to attend a mobility assessment, carried out by an expert assessor);• Investigate any instances where a Blue Badge is allegedly being misused, and• Create a secure record of your Blue Badge application.

<p>Will we use your personal information for other purposes?</p>	<p>We will not use or share (process) your personal data for any other purpose, than the reason it was collected for, without first providing you with information on the other purpose and seeking your consent if applicable, except where this is required by legislation. For example, we could be required by legislation to disclose personal information in relation to the prevention and detection of crime, counter terrorism, safeguarding, legal proceedings or to protect the interests of you or another.</p>
<p>The Organisations acting on our behalf to process your personal data</p>	<p>Details Abavus Ltd – case management system APS Limited - to produce the badges Valtech UK Limited – online application company Department for Transport</p>
<p>The fair and lawful basis for processing your personal data</p>	<p><u>For collection and use of Personal Data:</u></p> <p>1. Processing is necessary for compliance with a legal obligation – GDPR Article 6(1)(c).</p> <p>The main legislation is: The Chronically Sick and Disabled Persons Act 1970 means we have a statutory obligation to maintain a register showing the holders of Blue Badges issued by the council.</p> <p>The Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000 and the Disabled Persons Parking Badges Act 2013 means we have a statutory obligation to implement administrative, assessment and enforcement procedures.</p> <p>The Equalities Act 2010 – means we have to ensure there is equality of opportunity and that nobody is disadvantaged due to their disability.</p> <p>2. Processing is necessary for the performance of a contract – GDPR Article 6(1)(b).</p> <p>For the processing of payments for Blue Badges.</p> <p><u>For collection and use of Special Category Personal Data:</u></p> <p>1. Processing is necessary for reasons of substantial public interest (statutory and government purposes) – GDPR Article 9(2)(g).</p> <p>To ensure met health criteria for a blue badge are met.</p>

Are you required to provide the Council with your personal data	Who
Does the processing involve automated decision-making, including profiling?	No
Can you withdraw your consent for processing?	No
Who we will share your personal data with	<p>In the course of working with you, we may share your personal information with some of the following 3rd parties (non-exhaustive list):</p> <ol style="list-style-type: none"> 1. Your nominated representatives if appropriate; 2. Health professionals for the processing of your application; 3. Department for Transport; 4. Ombudsman and Regulatory bodies; 5. Law enforcement agencies and bodies; 6. Courts, Hearings and Tribunals; 7. Legal representatives; 8. Other Local Authorities if you move to their area or use a blue badge in their area; 9. National Fraud Initiative for data matching to prevent fraud; 10. Council services for the processing of your application; 11. Commissioned providers of council services for payment services; 12. Central Government Departments; 13. The system provider Abavus Ltd; 14. Partner agencies for the processing of applications, and 15. Bodies requesting information where there is a lawful basis under the General Data Protection Regulation.
Transfers of personal data to a third country	Personal data is not routinely disclosed or transferred to recipients outside of the UK.
How long we will retain your personal data for	Your personal data is retained in accordance with national guidance and our legal obligations, which are set out the Transport and Highways section of our retention schedule.

	<p>Blue Badges are generally issued for 3 years and records relating to a successful application are retained for one year from the date of expiry. Where there is a financial element information will be retained for 6 years plus the current year.</p> <p>If an application has been refused, we will still keep your information for 12 months to allow for any requests to review decision or subsequent applications to be considered accurately and effectively.</p> <p>Retention periods may be extended to reflect statutory or business requirements.</p>
<p>What are my rights in relation to my personal data?</p>	<p>The General Data Protection Regulation provides you with certain rights including the right to access the personal data we hold about you; the right to request we rectify or erase your personal data and the right to object to or restrict processing in certain circumstances.</p> <p>More information on your rights can be found on our website:</p> <p>http://www.northlincs.gov.uk/your-council/information-and-performance/information-governance/dataprotection/</p>
<p>Who can I complain to?</p>	<p>If you are dissatisfied with how we have processed your personal data you can contact the Data Protection Officer (DPO) to discuss your concerns or to request an Internal Review (Information Complaint).</p> <p>If you are dissatisfied with the outcome of the discussion or investigation you have the right to appeal directly to the Information Commissioner for an independent review. https://ico.org.uk/concerns/</p>
<p>Contact details for our Data Protection Officer</p>	<p>Phillipa Thornley Email: informationgovernanceteam@northlincs.gov.uk Telephone: 01724 297000 Post: North Lincolnshire Council, Church Square House, 30-40 High Street, Scunthorpe, North Lincolnshire, DN15 6NL.</p>