

# Learning Disability Partnership Board Professional Chair recruitment

## Advert

### **North Lincolnshire Learning Disability Partnership Board is looking for an Independent Professional Co-chair**

This is an exciting opportunity to be an ambassador and champion for people with learning disabilities who live and work in North Lincolnshire.

The professional co-chair will also work with our two newly elected self advocate co-chairs to jointly lead the work of the partnership board.

The role of the Partnership Board is to: *'give local people and the people that support them, a way of influencing strategic direction and service development and to ensure that local services reflect local need'*.

The Learning Disability Partnership Board does not have formal decision making responsibilities for services. It does help to shape and influence the health and wellbeing agenda in the local area, particularly in relation to people with learning disabilities. It ensures that local commissioning plans in relation to learning disability services are in place and that they meet the needs of local people.

The Learning Disability Partnership Board is accountable to the Adults Partnership and the Health and Wellbeing Board. The partnership board is represented on both strategic forums via agreed elected lay members.

The successful candidate will have access to training, be able to gain new knowledge and have the chance to contribute to improving services for people with learning disabilities across North Lincolnshire.

All applications to be submitted to [partnership.planning@northlincs.gov.uk](mailto:partnership.planning@northlincs.gov.uk).

For an informal chat please contact Sue Anderson on 01724 297289

*NB - The candidate should be independent from any key organisations or committees associated with the partnership board. Any potential conflicts of interest should be declared as part of the application process and will be addressed at interview and/or by the responsible manager.*

# Job Description

Post	Independent Professional co-chair of the North Lincolnshire Learning Disability Partnership Board
Post Grade	Voluntary position, though expenses will be paid
Responsible to	To be confirmed
Post responsible for	Co-chairing of Learning Disability Partnership Board meetings and facilitating the effective contribution and co-operation of members in ensuring the local priorities and plans for people with learning disabilities are successfully implemented.
Time commitment	Anticipate a commitment of up to 60 hours per year, although some flexibility will be necessary to ensure the duties of the post are undertaken
Key tasks and accountabilities	<ol style="list-style-type: none"><li>1 To act as an ambassador and champion for people with learning disabilities who live in North Lincolnshire</li><li>2 Co-chair Partnership Board meetings four times a year, four business meetings a year and any other additional meetings that may be arranged</li><li>3 Take part in the preparation for meetings by compiling agendas and relevant supporting papers (in collaboration with the partnership team and other key officers)</li></ol>

- 4 Support the continued development and effective operation of the Learning Disability Partnership Board so that it fulfils its role and purpose.
- 5 Help shape and influence the strategic direction of the health and wellbeing services in relation to people with learning disabilities
- 6 Ensure that clear actions and responsibilities are identified and progressed appropriately and efficiently
- 7 Ensure that key issues and national developments in relation to people with Learning Disabilities are considered by the Partnership Board
- 8 Share outcomes, learning and best practice in relation to people with learning disabilities i.e. from any attendances at local, regional and national events
- 9 Contribute to the culture of interagency co-operation and integrated working
- 10 Oversee the resolution of any disputes and complaints between Partnership Board members

The Partnership Board and/or the accountable manager reserves the right to add, amend or alter these responsibilities providing the changes are commensurate with the status of the post, in consultation with the post holder.

# Person Specification

Post	Independent Professional co-chair of the North Lincolnshire Learning Disability Partnership Board
Personal knowledge, skills and attributes	
Skills and Knowledge	<p>An understanding of health and social policy issues, especially in relation to people with learning disabilities</p> <p>An insight into the issues that challenge people with learning disabilities who live and work in North Lincolnshire</p> <p>An understanding of the importance of involving people who use services and carers in service planning</p> <p>An understanding of partnership structures and relationships</p> <p>An understanding of the planning and delivery of services</p> <p>An understanding of the issues and dynamics that impact on work across organisational and professional boundaries</p> <p>Ability to monitor and evaluate information</p> <p>Excellent communication skills</p> <p>Organisational skills and ability to work to deadlines</p>

<p>Qualifications and Experience</p>	<p>Experience in health, social care or related field, especially in relation to people with learning disabilities</p> <p>Experience of chairing multi agency meetings</p> <p>Experience of motivating and stimulating discussion so everyone has the opportunity to contribute</p> <p>Experience of dealing with issues and challenges arising from multi agency working</p>
<p>Personal Qualities</p>	<p>Commitment to equal opportunities and anti discriminatory practice</p> <p>Drive</p> <p>Vision</p> <p>Presence</p> <p>Credibility</p> <p>A desire to promote the work of the Partnership Board and contribute to improving outcomes for people with learning disabilities in North Lincolnshire</p>

# Recruitment Process and Induction

Apply	Applicants should submit an application form to: <a href="mailto:Partnership.planning@northlincs.gov.uk">Partnership.planning@northlincs.gov.uk</a> .
Closing Date	Closing date for applications is 17 May 2019
Interview	Applicants will be invited to an interview to take place TBC  (The interview panel will consist of Partnership Board members including self advocates)
Appointment	The successful applicant will be notified of their appointment by TBC
Induction	The successful applicant will be subject to an induction process and training/support will be given as appropriate (depending on experience).  The successful applicant will be invited to attend the Learning Disability Partnership Board business meeting on TBC