



GUIDANCE TO ELECTED AND CO-OPTED MEMBERS ON REGISTRATION OF INTERESTS

July 2012

North Lincolnshire Councillors/co-opted members of committees/panels

Within 28 days of being elected/co-opted the form provided for the purpose should be completed and returned to the Head of Democratic Services at the Civic Centre Scunthorpe. (For existing members as of 1 July 2012 the form should be returned by 29 July 2012).

Any changes to your registerable interests should be notified using the relevant form "Localism Act 2011 – Notification by Member of a Local Authority of a Change to Interests" which is available from Democratic Services, Political Group offices and on the council's website at

<http://webarchive.northlincs.gov.uk/councilanddemocracy/committees/theconductofmembers/>

Such changes should be notified within 28 days of you becoming aware of the change of interest.

Guidance on completion of the forms is contained at Appendix 1. Further advice can be obtained from the council's Legal and Democratic Services on 01724 296232.

Parish/Town Council elected and co-opted Members

Within 28 days of being elected/co-opted the form provided for the purpose should be completed and returned to your clerk. (For existing members as of 1 July 2012 the form should be returned by 29 July 2012). The clerk will send these to North Lincolnshire council's Monitoring Officer.

Any changes to your registerable interests should be notified using the relevant form "Localism Act 2011 – Notification by Member of a Local Authority of a Change to Interests" which is available from your clerk, North Lincolnshire Council's Democratic Services Team and on North Lincolnshire Council's website at

<http://webarchive.northlincs.gov.uk/councilanddemocracy/committees/theconductofmembers/>

Such changes should be notified within 28 days of you becoming aware of the change of interest.

Guidance on completion of the forms is contained at Appendix 1. Further advice can be obtained in the first instance from your clerk.