

NORTH LINCOLNSHIRE COUNCIL

GUIDANCE TO MEMBERS ON REGISTERING DISCLOSABLE PECUNIARY AND PERSONAL INTERESTS - THE LOCALISM ACT 2011

The sections quoted refer to the notification form issued by the Council. These notes are to be read in conjunction with that form.

Disclosable Pecuniary Interests (DPIs) - NOTE - Failure to register these is a Criminal Offence.

These are defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You are required to declare DPI's relating to yourself and your partner. Section 30 of the Localism Act 2011 defines partner as your spouse or civil partner, a person with whom you are living with as husband or wife or a person with whom you are living with as civil partners.

Please clearly distinguish between those interests that are yours and those interests of your partner as defined above.

- (a) Enter the name of you and/or your partner's **employer** and nature of your **employment, office, your trade, profession or vocation** where carried out for profit or gain.
- (b) Enter the name of any person (other than relevant authority) who has made any payment or made provision (within the relevant period) of any other financial benefit to you and/or your partner in respect of any **expenses** incurred by you in carrying out your duties as a member or towards your election expenses (*e.g. constituency parties/associations and Trade Unions*).

Relevant authority means the Council. It could also include e.g. the Police Authority, if you have served on that authority as this Council's representative and claimed expenses from that authority. These do not have to be included.

- (c) Enter here details of any **contracts** between the **Council** and **yourself and/or your partner** or any firms in which you are a partner, companies of which you are a director or bodies in which you have an interest declared under (g) below. (*The date of the contract and a brief description of the goods, services or works included in the contract will normally be sufficient*).
- (d) Enter here details of any land (within the area of the council to which this registration refers) in which you and/or your partner have a "beneficial interest." **This will include your place of residence if you own it or rent it and it is within the Council's area.** You do not have to declare the value of the land. You should give sufficient information to enable the location of the land to be identified (e.g. postal address or OS field reference).
- (e) Enter here details of any **land** (within the area of the Council to which this registration refers) which you and/or your partner have a **licence** to occupy for a month or longer. (*An address or other description sufficient to identify the location should be given*).

- (f) Enter here details of any **land owned by this Council** and which is **rented** or **leased** to any bodies in which you and/or your partner are a partner or director or bodies in which you have an interest declared under (g) below.
- (g) Enter here the names of any "corporate interest" i.e. **any corporate body**:-
- which has a place of business or land within the area of the Council to which this registration refers, and
 - in which you and/or your partner have a "**beneficial interest**" through shares, debentures, debentures stock, loan stock, bonds units of a collective investment scheme and the total nominal value of such securities exceeds £25,000 or 1% of the total issued share capital of that body. If the share capital of that body is of more than one class the total nominal value of the shares of any one class in which you and/or your partner have a beneficial interest exceeds one 1% of the total issued share capital of that class.

Please note that you must register a DPI if it relates to you or your partner. Partner is defined as your spouse or civil partner or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

Sensitive Interest

Where you consider that disclosure of a DPI could lead to you, or a person connected with you, being subject to violence or intimidation and the Monitoring Officer agrees, then copies of your register that are made available for public inspection or publication will not include details of the sensitive interest other than stating you have an interest the details of which shall be withheld.

Personal Interests (These interests are those of yourself only)

- (h) Enter here details of all "**outside bodies**" to which you have been appointed **by this Council** (e.g. *Humberside Fire Authority, Drainage Boards etc*).
- (i) Enter here details of any **public bodies** of which you are a member or in a position of control or management ((e.g. *other local authorities; primary care trust*), **charities** where you are a **member** or hold a position of general control or management " (e.g. *RSPCA; Cancer Research; Masonic Organisations*) and bodies whose principal purposes include the influence of political opinion. **This includes your political party, trade unions and any single issue pressure/lobbying groups.** (e.g. *Greenpeace, Friends of the Earth*).
- (j) Enter here the names of any person from whom you have received a **gift or hospitality with an estimated value of at least £25.** (*This relates only to gifts or hospitality which have been received in your capacity as a member rather than from family or friends; 'hospitality' usually means food, drink, accommodation or entertainment freely provided or heavily discounted*).

Please note that you must only register a personal interest if it relates to you. You DO NOT have to register any personal interests relating to your partner.