

The scope of the scheme: Minor and other applications (majors excluded)

Minor – definition

- Dwellings – 1 to 9
- For all other uses e.g offices and light industry, general industry, storage, warehousing, retail distribution and servicing - Where the floor space to be built is less than 1,000 sq m or
- Where the site area is less than 1 hectare
- All other minor developments

Other application – definition

- Change of use
- Domestic/householder developments
- Advertisements
- Listed building consent (if in association with any of the above)

If it's not on the list it's not in the scheme e.g. Certificates of lawful development, gypsy and traveller pitches, prior notifications, minerals or waste applications.

Entry requirement and terms and conditions for the Fast Track Accreditation Scheme

Agents wishing to join the scheme must firstly undergo the following accreditation process:

Three applications (major applications are excluded from the scheme) are to be submitted with plans and information that adhere to the requirements of the Fast Track checklist, each application must be accompanied by a signed checklist.

Each of these first three applications will be validated in the normal way by the support team. If all three applications conform to the checklist then the agent will be given accreditation status under the Fast Track Scheme and be informed in writing of this achievement

On achieving accreditation, but before being accepted into the Scheme, the agent must agree in writing to the terms and conditions set out below.

Errors found during the Accreditation process

If, during the accreditation process, an application does not meet the requirements of the checklist the agent will be informed of this fact by the support team and the necessary information sought. The application will then be processed in the normal way without inclusion in the Fast Track Scheme.

Successful Accreditation

Having successfully undergone the accreditation process, any subsequent applications submitted under the scheme will be registered onto the Council's planning application system and then sent directly to the Planning Case Officer within 24 hours of receipt of the application by the Council. North Lincolnshire Council will endeavour to determine these applications within six weeks as long as they remain as a delegated application under the Council's approved scheme of delegation. A supply of checklist cover sheets will be supplied to the agent.

Terms and Conditions

Each application that is submitted under the Fast Track Scheme must be accompanied by a signed checklist confirming that all documentation has been prepared in accordance with the stipulated criteria. Further supplies of the checklist can be obtained from the Council either in paper or electronic form.

Having agreed to meet the requirements of the checklist it is unlikely that errors will occur. However, if errors are found in an application following registration, the file will be returned to the support team who will contact the agent. The application will be withdrawn from the scheme.

Please email us at planning@northlincs.gov.uk if you wish to discuss the scheme further.