

**North Lincolnshire
Learning Disability
Partnership**



HELPING TO IMPROVE OUTCOMES for people with learning disabilities and giving them opportunities to 'have a voice' about things that affect their lives and their communities

TOGETHER... we can make a difference

Terms of Reference 2016/17

Developed and produced by the Learning Disability Partnership
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Why the Learning Disability Partnership exists



The Learning Disability Partnership is a group of service users, carers and representatives from services, who are:

Helping to improve outcomes for people with learning disabilities and giving them opportunities to 'have a voice' about things that affect their lives and their communities

Our functions – what are we here to do?



HELPING TO IMPROVE OUTCOMES for people with learning disabilities and giving them opportunities to 'have a voice' about things that affect their lives and their communities

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**Work Plan
2016/17**

Check services are doing what they should be.

Consider the legislation and guidance that affects people with learning disabilities.

Work with other groups, partnerships and boards i.e. Health and Wellbeing Board and Adults Partnership.

Make comments on plans, services and big decisions.

Ask questions on the big issues that are important to people and their families.

Give clear messages on what is important to people with learning disabilities.

Develop the workplan and ensure the actions within the workplan are undertaken.

Ensure that sub groups are doing what they need to do.

How things work



The Partnership will meet 4 times a year.

There will be a business meeting held before each Partnership meeting to plan the agenda.

The agenda and papers will be sent to everyone two weeks before the meeting.

Roles and Responsibilities



If a member cannot come to a meeting they should tell one of the co-chairs or supporters or ask someone to go in their place.

All members views are equally important.

If people have something to say at a meeting, they are encouraged to use the 'traffic lights' system which means:

Red – Stop or Vote No

Amber – Slow Down

Green – Vote Yes

White – Want to Speak

The co-chairs will invite people to contribute to the meeting who display their traffic lights.

Co-chair(s)



There are two self advocate co-chairs and a professional co-chair. Their job is to:

- Attend and chair the business meeting to plan the agenda for the Partnership meetings
- Attend and chair the Partnership meetings and make sure everyone follows the rules set out in the terms of reference
- Represent the Partnership on other partnerships, boards and groups
- Share information and ideas between meetings

Supporters



Anybody who is supporting somebody to take part in the Partnership must stick to the rules set out in this terms of reference.

Council staff will make sure that everything is organised for meeting to run smoothly.

Governance arrangements



There are a number of groups that meet to help to ensure that this plan is working.

- Health and Wellbeing for people with LD
- Supported housing for vulnerable adults
- Inclusive Employment
- Changing Places
- Social Media
- Others

Each of these groups are clear about what they want to do and what difference they want to make.

Leads for the group's report back to each Partnership meeting on progress, activities and outcomes.

They also highlight any issues that may need to be discussed.

Who attends?



- Service User(s) Co-chairs
- Professional Co-chair
- Service User(s) representatives
- Parents
- Carers
- Advocacy Services
- Healthwatch
- North Lincolnshire Council representatives
 - Adult Services
 - Commissioning
 - CTLD
 - Housing
 - Leisure
 - Museums
 - Partnership
 - Public Health
 - Safeguarding
 - Special Education Needs
 - Transport
 - Universal Prevention
- Health representatives
- Police representatives
- Fire Service representatives
- School representatives
- College representatives
- Provider representatives
- Job Centre
- Voluntary Sector
- Other members to be invited as appropriate

Who are the members?

	Member
Service User co-Chair	Karen Gray Derek Cartwright
Professional Chair	Jean Spiteri
Service user representatives	Eddie Gillatt
	Steve Martin
	Jason Galyer
	Lee Hargraves
	Tammy Rose
	Mally Lonsdale
	Service user reps from Woodbine
	Service user reps from Suningdale
North Lincolnshire Council Representatives	Julie Poole
	Vikki Oxley
	Margaret Young
	Joanne Mosby
	Kerrie Mitchell
	Patrick Bowen
	Claire Startin
	Anne Ball
	Darren Chaplin
	Lindsay Heathfield
	Paul Kitchen
	Liesel Dickinson
	Telle Medhurst
	Maria Oades
Lisa Howarth	
Advocacy Representatives	Helen Clapworthy
	Kate Banks
Provider	Rebecca Buss

Representatives	
Health Representatives	Rachel Deakin
	Marie Rhodes
	Alison Carter
	Rachael Greenbeck
	Elaine Woodward
Fire Representative	Rita Mullen
Police Representatives	Glen Webb
Family Carers Representatives	Christine Drury Jill Smith
Schools	Tracy Millard Bridget Coy
Healthwatch Representatives	Kirsty Sparks Annabel Tindall
Voluntary	Sarah Burfield