

QUALITY ASSURANCE CHECKS FOR THE DEPRIVATION OF LIBERTY SAFEGUARDS

Managing Authority should contact the MCA/DoLS coordinator when they are considering making an application for a DoLS.

A Standard application for DoLS being completed by the Managing Authority.

- A quality assurance checklist will be sent to the Managing Authority as a guide to ensuring that the information is compliant with regulation 16.
- On receipt of the DoLS application, the DoLS coordinator will use the quality assurance checklist to ensure the form contains all relevant information.
- The coordinator will give feed back to the Managing Authority if further information is required or if the forms are completed to a satisfactory standard.

Best Interests Assessor (BIA) – completion of form 10 best interests assessment.

- A quality assurance checklist will be sent to the BIA to use as a guide to measure that all relevant information has been considered and included on the form.
- On receipt of form 10 the DoLS coordinator and the named BIA on the weekly rota will scrutinise the form using the same checklist.
- The coordinator will give feed back to the BIA and could ask for more information to be included or to confirm that the assessment is satisfactory

Scrutiny Panel

An audit of the quality assurance checks on DoLS will be carried out on a quarterly basis by a scrutiny panel comprising of the DoLS coordinator, the named BIA on the weekly rota and the Principal Social Worker, Case Management.

- To audit the quality assurance checks on the Managing Authorities application form.
- To audit the quality assurance checks on the BIA assessment.
- Consider any issues that arise in relation to individual cases.
- To refer any DoLS related issues to adult protection team as per case need.